

Health and Wellbeing Board

Minutes - 27 April 2016

Attendance

Members of the Health and Wellbeing Board

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| Councillor Sandra Samuels OBE | Chair, Cabinet Member for Health and Wellbeing |
| Councillor Val Gibson Ros Jervis | Cabinet Member for Children and Young People Service Director - Public Health and Wellbeing |
| Councillor Paul Singh | Shadow Cabinet Member for Health and Wellbeing |
| Councillor Roger Lawrence | Leader of the Council |
| Dr Helen Hibbs | Wolverhampton Clinical Commissioning Group |
| Professor Linda Lang | Wolverhampton University |

Employees

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| Carl Craney | Democratic Support Officer |
| Glenda Augustine | Consultant in Public Health, Community Directorate |
| Viv Griffin | Service Director - Disability and Mental Health |
| Emma Bennett | Service Director - Children and Young People |
| Helen Child | Chief Officer, Wolverhampton CAB |
| Donald McIntosh | Chief Officer |
| Tony Marvell | Transformation Programme Manager |
| Neeraj Malhotra | Consultant in Public Health |
| Kevin Pace | HeadStart Programme Manager |
| Steven Marshall | Director of Strategy & Transformation |
| David Martin | Wolverhampton Samaritan's |
| Sara Goodwin | Interim Democratic Services Manager |

Part 1 – items open to the press and public

Item No. *Title*

- 1 Apologies for absence (if any)**
Apologies for absence had been received from Cllr Elias Mattu (City of Wolverhampton Council), and Jeremy Vanes (Royal Wolverhampton NHS Trust) together with David Laughton CBE (Royal Wolverhampton NHS Trust).
- 2 Notification of substitute members (if any)**
Mike Sharon attended as a substitute member for Jeremy Vanes (Royal Wolverhampton NHS Trust).
- 3 Declarations of interest (if any)**
No declarations of interest were made relative to items under consideration at the meeting.

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4 **Minutes of the previous meeting**

Resolved:

That the minutes of the meeting held on 10 February 2016 be confirmed as a correct record and signed by the Chair.

5 **Matters arising**

With reference to Minute No. 5 (Matters arising), the Chair, Cllr Sandra Samuels OBE enquired whether a copy of the hyperlink with a supply of fliers on the “Beat the Streets” initiative had been forwarded to Ian Darch for onward transmission to voluntary sector organisations. Ros Jervis, Service Director – Public Health and Wellbeing confirmed that the hyperlink and a supply of fliers had been forwarded on.

With reference to Minute No. 5 (Matters arising) and following a question from the Chair, the Service Director – Public Health and Wellbeing confirmed that the attention of the JSNA Working Group had been drawn to the possible inclusion of the issue of TB within the emerging JSNA.

With reference to Minute No.10 (Joint Strategy for Urgent Care – Equality Analysis – Implementation of recommendations), Steven Marshall, Wolverhampton City Clinical Commissioning Group undertook to ensure that the relevant data in relation to training on equality and diversity undertaken by employees of WCCCG and RWT was provided to the Independent Chair of the Children’s and Adults Safeguarding Boards.

With reference to Minute No. 13 (Francis Inquiry – progress on implementing recommendations), Helen Hibbs, Wolverhampton City Clinical Commissioning Group reported that work was on-going on the development of a quality and safety framework and that the outcome would be reported to a future meeting with a view to quarterly reports being submitted to the Board.

With reference to Minute No. 15 (NHS Planning and Strategic Transformation Plan 2016/17), Linda Sanders, Strategic Director – People reported that the next meeting in connection with this matter was scheduled to be held on Friday 29 April 2016.

6 **Chair's Update**

i) Matters considered by the Health and Wellbeing Board during the 2015/16 Municipal Year

The Chair circulated a document which outlined the matters considered by the Health and Wellbeing Board during the current Municipal Year.

ii) Workplace Wellbeing Award

The Chair reported that the City of Wolverhampton Council had entered the Workplace Wellbeing Award in connection with the work undertaken to address obesity in the City. The Service Director – Public Health and Wellbeing advised that the City of Wolverhampton Council, the University of Wolverhampton and the Royal Wolverhampton NHS Trust were working together on this initiative and that the former two organisations had been awarded Chartermark status with the latter organisation undergoing its assessment currently.

iii) “Sugar Tax”

The Chair referred to the Chancellor of the Exchequer’s recent announcement in connection with the imposition of a sugar tax which would lead to a levy of between 18p and 20p being introduced on sugary drinks during 2017.

iv) “Beat the Streets”

The Chair reminded the Board that the “Beat the Streets” initiative had been launched on 27 February 2016 for a period of seven weeks. 190 Beat Boxes had been erected around the city with some 60,000 cards being made available. 78 schools and 21 community organisations had registered to participate with a total of 27,000 players registered. A sum of 196,395 miles had been walked / run collectively. She reported that awards had been made to Dovecotes Primary School (414,580 points), St Lukes Church of England School (316,800 points) and D’Eyncourt Primary School (231,000 points). Prizes had also been awarded to teams with the highest points per player with the City Economy Division of the City of Wolverhampton Council finishing in first place with 2145 points per player, Walking for Health group finishing second and TLC College and Nursery finishing in third place. It was hoped to repeat the initiative again next year subject to funding being available.

v) Lord Bilston Challenge

The Chair reported that the son of the late Lord Bilston was organising a 5 kilometre walk around Hickman Park, Bilston to raise funds for Compton Hospice. Anyone wishing to take part should meet outside the office of Pat McFadden MP on Saturday 30 April 2016. Further details were available from her following the meeting.

vi) Partnership and Sport

The Chair reported that an event was being held on 10 June 2016 at Aldersley Stadium on “partnership and Sport” when elen different activities would be available. It was hoped that over 800 primary aged children would participate.

7 Summary of outstanding matters

Viv Griffin, Service Director – Disability and Mental Health presented a report on the current position with a variety of matters considered at previous meetings of the Board. Dr Helen Hibbs advised that responsibility for the NHS Capital Programme was now with the Wolverhampton City Clinical Commissioning Group and that the report should be amended accordingly.

Resolved:

That the summary of outstanding matters be noted subject to responsibility for future reports on the NHS Capital Programme – GP practices in Wolverhampton being marked as the responsibility of Mike Hastings at the Wolverhampton City Clinical Commissioning Group.

8 Health and Wellbeing Board Forward Plan 2015/16

The Service Director – Disability and Metal Health presented a report on the Forward Plan for the Board. She reported that the report would be refreshed for the forthcoming Municipal Year to include regular reports on matters such as: i) Better Care Fund and ii) NHS Planning Guidelines – Strategic Plan 2016/17 and 2020 Integration Plan. Steven Marshall, Wolverhampton City Clinical Commissioning Group suggested that the latter item be retitled as “Sustainable Transformation Plan”

Resolved:

That the report be received and noted.

9 Health and Wellbeing Board - Mission Statement

The Service Director – Disability and Mental Health presented a Mission Statement for the Board’s consideration. She reported that the Joint Strategic Needs Assessment (JSNA) was to be considered later in the meeting with the revised Health and Wellbeing Strategy due for consideration at the next meeting. The Mission Statement, once adopted, would sit at the front of the Strategy. She explained that the Mission Statement was intended to reflect the life cycle and through strategic working would include prevention and integration issues. The Service Director – Public Health and Wellbeing circulated a further copy of the Mission Statement which set out the aspirations and intentions more clearly.

Mike Sharon suggested that the issue of “childhood Obesity” was given overdue prominence in the Mission Statement. The Strategic Director – People opined that this issue should, in any event, be re-badged as “Prevention of Childhood Obesity”. Steven Marshall commented that a more holistic approach was required in terms of “Child and Adolescent Mental Health” as this currently did not appear to address the aspect of “wellbeing”. Similarly, he suggested that “Dementia Care” should include reference to promoting independence. The Service Director – Public Health and Wellbeing reminded the Board that the main issues to be included within the Mission Statement had been identified at the Workshop Session held on 7 October 2015. Professor Linda Lang suggested that a link needed to be included with the “adult population” and the topic of “Dementia Care.” The Service Director – Disability and Mental Health advised that the term “Mission” should be replaced with “Priorities”. The Chair commented that the Mission Statement was in relation to health and social care generally and not solely the work of the Board.

Resolved:

That the Mission Statement be amended in accordance with the comments now made, re-circulated via email to Board Members and that a further report on the matter be submitted to the next meeting of the Board.

10

Joint Strategic Needs Assessment (JSNA) - Update

The Strategic Director – People reported that Strategic Joint Needs Assessments (JSNA’s) had now been in existence for eight / nine years and that the aim with the refreshed JSNA for Wolverhampton was for it to be used pro-actively by Commissioners in the health and social care economy as an easily accessible point of reference available as an e.document. She suggested that there was a need for the document to include information regarding cultural and ethnicity issues together with details of sensory impairments both in terms of current and future trends. She thanked all those individuals and organisations who had been involved in the production of the refreshed document.

The Service Director – Public Health and Wellbeing presented a report which provided the Board with an update on the progress of the development of the JSNA. She commented that revising a comprehensive document such as the JSNA was a major piece of work and that every effort had been made to highlight gaps in the current document. She referred to Appendix 2 to the report and the following seven chapters. She explained that there was a need for the issue of “safeguarding” to be embedded in the refreshed JSNA and also for the topics in the various chapters to be covered fully. Inequalities needed to be readily acknowledged to enable them to be addressed and for commissioning processes to reflect the information within the JSNA.

Glenda Augustine, Advanced Health Improvement Specialist: Needs Assessment gave a PowerPoint presentation on the contents of Chapter 2 of the JSNA – Life Expectancy and invited comments on the visual contents of the document. She advised that the intention was for the JSNA to be the “go to” document i.e. the first point of reference for all health and social care professionals.

The Chair apologised for the small font in the document. The Strategic Director – People also suggested that blocks of text should be avoided and that there was a need for careful reflection on the content and order.

Donald McIntosh advised that he was happy with the process which had been used to update the document and suggested that it could benefit from the use of case studies or patient stories as examples of the patients journey, which could include examples of referral patterns. The Service Director – Public Health and Wellbeing commented that the term “Patient Voice” be amended to “Resident Voice”.

Alan Coe referred to Section 5.1 of the document and on the need for the same terminology to be used in Section 6 for the sake of consistency. With reference to Section 6.7 he commented that the term “Patient voice” be amended to “Citizen’s voice”.

Helen Child referred to Chapter 1 insofar as it referred to “Indebtedness in the City” and commented that reference needed to be made to the use of food banks and soup kitchens. With regard to Chapter 6.2.3 “Social isolation – Adult social care users and carers” she opined that as written the text referred only to service users and needed to be expanded in the broadest sense.

The Strategic Director – People was of the opinion that greater reference needed to be made to the University of Wolverhampton within the document given that many local authorities did not have such a resource to draw upon. She cited the assistance provided by the University on topics such as dementia, children and young people and connections with schools, inequalities, social wellbeing and obesity. She also opined that the section addressing “migration / immigration” should be expanded.

The Chair invited the Board to consider whether the membership of the JSNA Steering Group was adequate. It was generally felt that the University of Wolverhampton and the Third Sector Partnership should be invited to participate in the work of the Steering Group. Alan Coe advised that Stephen Dodd, as the Wolverhampton Voluntary Sector Council would also represent the Safeguarding Boards but suggested that a representative from the Regulatory Services of the Council should be included. The Strategic Director – People counselled caution on expanding the membership too widely especially as a lot of contributions were made to members of the Group from non-members. Donald McIntosh invited the Board to consider including a representative from the Inter Faith Group to join the Steering Group. The Advanced Health Improvement Specialist: Needs Assessment reminded the Board that a number of Task and Finish Groups would also be appointed to work on specific areas of the document.

Resolved:

That subject to the above points the progress and initial outputs of the Joint Strategic Needs Assessment (JSNA) be approved.

The Service Director – Public Health and Wellbeing presented a report which updated the Board on the implementation of the recommendations of the Infant Mortality Scrutiny review which had been undertaken from July 2014 to March 2015 to gather evidence in relation to the high rate of infant mortality in Wolverhampton. She explained that this was an on-going process and that proxy measures had been put in place for issues such as smoking during pregnancy and encouraging pregnant ladies to stay in a smoke free environment.

A shared event with the Lullaby Trust was to be staged which would include participation from across all services and that a general willingness to take part had been evident. Work with the Royal Wolverhampton NHS Trust was continuing with a view to making the New Cross Hospital site smoke free and examples of best practice from other NHS Trusts were being sought. She advised that an annual report on Infant Mortality would be submitted to the Council's Scrutiny Board. The Chair referred to the whole system approach which had been adopted on this issue and thanked all those who had been involved in the work. She advised the Board that Infant Mortality rates had fallen from 7:1,000 between 2010 and 2012 to 6.4:1,000 in 2014 albeit that this was still ahead of the national average.

Mike Sharon acknowledged the comments made by the Service Director – Public Health and Wellbeing and confirmed that the staff of the Royal Wolverhampton NHS Trust were committed to the Strategy. He reported that a number of "Reducing Risks" programmes were being held with 1:1 sessions available. He confirmed that the experience of other NHS Trusts in introducing "smoke free" sites were being investigated. Dr Helen Hibbs commented that this was a positive piece of work but suggested that more work was required to be undertaken with General Practitioners and Health Visitors who were often the first point of contact in Primary Care. Donald McIntosh supported this suggestion and opined that similar work with Pharmacists would be equally beneficial. He referred to recommendation 8 and suggested that this be replicated and include examples of good practice.

Resolved:

1. That the progress in implementing the recommendations from the Infant Mortality Scrutiny Review that concluded in March 2015 be noted;
2. That the suggestions referred to above be included within the Strategy.

12

Update on Suicide Prevention

Neeraj Malhotra, Public Health Consultant (Transformation) presented a report and gave a PowerPoint presentation which informed the Board on the progress made in relation to the requirements outlined in the national suicide prevention strategy "Preventing Suicide in England: A Cross Government outcomes Strategy to Save Lives". In particular, the report detailed progress in relation to Mental Health and Suicide Prevention Needs Assessment" which had been completed jointly with Wolverhampton Samaritans, the establishment of a multi-agency Wolverhampton Suicide Prevention Stakeholder Forum and the development of a Suicide Prevention Action Plan for Wolverhampton. She confirmed that West Midlands Police and the Voluntary Sector had been involved actively in the production of the Action Plan.

She explained that there was an increasing need to reach out to white males and to some ethnic minority groups who were highly susceptible to suicide attempts. She advised that attempted suicide was often associated with social deprivation but was not so closely linked to this as some other health issues. She reported that the majority of cases had not been known previously to "Specialist Services".

Dr Helen Hibbs enquired as to whether any data was available as to if potential cases had made contact with Primary Health Care in order to seek support. The Public Health Consultant (Transformation) undertook to analyse the available data.

David Martin confirmed that the Wolverhampton Branch of The Samaritans confirmed that this organisation was committed fully to the Action Plan and explained the organisations involvement in its formulation. This included the adoption of Public Health England guidelines on suicide prevention. He reported that the cost to the local economy of cases of suicide exceeded £1 million. He reported further that there were six steps to reducing incidences of suicide and that the first three had now been addressed. The remaining three steps were being tackled robustly including working with Pharmacies, Network Rail and British Transport Police. Work was also on-going with the media with a view to positive messages being issued.

Cllr Roger Lawrence commended the work that had been undertaken on this issue and advised that it was a topic which was raised often with him during Councillor Surgeries and whilst conducting his role as Leader of the Council. Professor Linda Lang confirmed that the University of Wolverhampton worked closely with the Wolverhampton Branch of The Samaritans and other Charities in order to signpost individuals and groups to relevant services.

David Martin advised that his organisation also worked closely with other charitable organisations but commented that the “Mental Health Resource Directory” was not an easy tool to use, especially for those in desperate circumstances. He suggested that this was an issue which needed to be addressed.

The Public Health Consultant (Transformation) reported that 53 individuals had received training in respect of signposting to appropriate services. Donald McIntosh advised that Healthwatch Wolverhampton was also undertaking work on public wellbeing.

Resolved:

1. That the overall partnership approach taken to suicide prevention be endorsed;
2. That the establishment of a Suicide Prevention Stake holder Forum be approved and that the Forum be charged with improving the Mental Health Resource Directory;
3. That the Suicide Prevention Action Plan be approved;
4. That the inclusion of suicide prevention work as an additional workstream within the Crisis Concordat programme be approved;
5. That the Suicide Needs Assessment be noted;
6. That compliance with national requirements for a suicide audit / needs assessment stakeholder forum and action plan be noted;
7. That the early progress made to date on the action plan tasks be noted.

13

Headstart Stage 3 Bid

The Service Director – Metal Health and Disability explained the digital version of the bid for future funding for Headstart Stage 3. Kevin Pace, Headstart Programme Manager gave a PowerPoint presentation on the contents of the bid. He outlined a number of issues including:

- Currently the Children and Adolescent Mental Health Service (CAMHS) was overburdened with requests for assistance which placed many young people

in a position of believing that their case was not urgent enough to receive assistance;

- The need to identify those young people most at risk;
- The four geographical areas in the city would each have a Hub including a Police Community Support Officer (re-named as Community Support Worker) attached to it;
- The intention to build community and family capacity to respond to mental health issues;
- Undertaking work with schools on a whole system change approach in order to identify warning signs of potential problems.

The Service Director – Mental Health and Disability reported that a presentation would be made to the Bog Lottery Board in late May with the outcome being known in June 2016 with a potential award of £8.8 million. The Strategic Director – People informed the Board that work on this issue had been shortlisted for an award by the Municipal Journal. Professor Linda Lang advised that she was delighted that the University of Wolverhampton had been involved in this particular piece of partnership work. Cllr Val Gibson, on behalf of the Board, expressed her thanks to all those involved in the Headstart Stage 3 Bid.

Resolved:

That the report be received and noted.

14

Better Care Fund 2016/17 outline plan

The Service Director – Disability and Mental Health presented a report which updated the Board on the progress towards the establishment of a Section 75 Agreement between the City of Wolverhampton Council (“CWC”) and the Wolverhampton City Clinical; Commissioning Group (WCCCG) for the purpose of delivering the Better Care Fund in the business year 2016/17. She reported also on progress for developing the 2016/17 delivery plan. She reminded the Board that it had been agreed previously that final approval of the 2016/17 Better Care Fund delivery plan had been delegated to the Chair, Cllr Mattu with advice from the Director of Strategy and Transformation, WCCCG (Steven Marshall) and Better Care Fund Leader for “CWC” (Service Director for Disability and Mental Health – Viv Griffin). She confirmed that the final bid was due for submission.

The Strategic Director – People reported that the report was commended by Cllr Elias Mattu. She suggested that the final bid included details of examples of end of life care and that this issue be looked at holistically during 2017/18. Steven Marshall, Director of Strategy and Transformation, WCCCG advised that end of life care was often provided by District Nurses but that a number of other individuals and organisations were also involved. He commented that a comprehensive review of end of life care and palliative care was required.

Donald McIntosh opined that there were risks associated with the achievement of some of the objectives within the Agreement. The Strategic Director – People reminded the Board that Healthwatch Wolverhampton was a member of the Better Care Fund Board. The Director of Strategy and Transformation commented on the need to recognise the involvement of the Royal Wolverhampton NHS Trust in the delivery of many of the services within the Agreement. The Strategic Director – People advised that she was of the opinion that the Agreement would be approved without any additional conditions being imposed by NHS England.

Resolved:

1. That subject to the above amendments, the progress towards the development of the Section 75 Agreement between the City of Wolverhampton Council (CWC) and Wolverhampton City Clinical Commissioning Group be noted;
2. That the arrangements for the final submission to NHS England of the Wolverhampton Better Care Fund 2016/17 delivery plan be noted.

15 **Children's Trust Board - Progress Report**

Cllr Val Gibson, Cabinet Member for Children and Young People presented a report which provided the Board with an update on progress with the Children, Young People and Families Plan (2015 – 25). She explained that the Plan had been aligned with the Health and Wellbeing Board Strategy and that the structure of the Children's Trust Board had been reviewed. The Plan now concentrated on early intervention. A Stakeholder Event had been held on 8 March 2016 which had been attended by over 80 delegates including representatives of young people. The Event had included a session with Wolverhampton Homes on the subject of homelessness and this matter would be considered further at a future meeting of the Children's Trust Board.

Dr Helen Hibbs enquired as to the position with recruitment of foster carers' in the city. Emma Bennett, Service Director – Children and Young People reported that some 20 additional foster carers' had been recruited during 2015/16 and a Workshop facilitated by iMPower was planned for week commencing 2 May 2016 on that issue. She advised that work was also on-going to align the recruitment process and terms and conditions across the Black Country. Cllr Val Gibson referred to "National Fostering Fortnight" which would include use of the promotional vehicle and also to the regular "Fostering Fridays" events.

Resolved:

1. That the 2016/17 work programme of the Children's Trust Board be supported;
2. That the necessary reporting and governance arrangements that were in place to oversee progress of the Children, Young People and Families Plan (2015 – 25) be approved.

16 **Feedback on Shadow Combined Authority Mental Health Commission**

The Service Director – Disability and Mental Health presented a report which updated the Board on the progress to date of the Shadow Combined Authority – Mental Health Commission and which raised the profile of the work of the Commission. She advised that the Commission was looking to produce an evidence base with a view to reducing the costs to the public sector. Currently, this work was at the evidence gathering stage with a view to identifying best practice and how improvements could be made. She reported that a Steering Group had been established on which she had been invited to participate. She had been nominated to lead the Employment Sub Group which was seeking how to get people with mental health problems into work and to sustain their employment. A report on the outcomes from the Commission would be submitted to a future meeting.

The Chair referred to the role of Cllr Darren Cooper as the Shadow Combined Authority Leader Champion on the Commission and his recent untimely death.

Mike Sharon commented that the work of the Commission appeared to exclude the work of the Children and Adolescent Mental Health Service (CAMHS). The Strategic Director – People advised that this point had been raised already. The Leader of the Council undertook to follow up this matter and reported that schools and mental health was a further issue which had been identified for consideration.

Resolved:

That subject to the above comments the progress to date with regard to the Shadow Combined Authority – Mental Health Commission be noted.

17 **Consultation on Joint Autism Strategy**

The Service Director – Disability and Mental Health presented a report on the draft Joint Autism Strategy for consideration and comment as part of the consultation process. She explained that the draft Strategy would be subject to a three month consultation exercise and that the Strategy had deliberately crossed over between children and adults. Eight priorities had been identified in the Strategy and that a further report would be submitted to a future meeting.

Helen Child enquired as to whether sufferers of autism had been involved in the development of the Strategy. The Service Director – Disability and Mental Health confirmed this to be the case and, furthermore, that they would also be involved in the consultation exercise.

Resolved:

That the draft Autism Strategy be received.

18 **Minutes from Sub Groups**

Resolved:

That the minutes of the meetings of the Children's Trust Board held on 1 December 2015, the Integrated Commissioning and Partnership Board held on 10 March 2016 and the Public Health Delivery Board held on 15 March 2016 be received and noted.

19 **Chair's Remarks**

The Chair offered her thanks to all members, partners and officers for their contributions to the work of the Board during the current Municipal Year.